New York, USA

www.realestateofthefuture.co

nikki@realestateofthefuture.co

AI in Practice Workshops

Delivered by Nikki Greenberg

Overview

- **Format:** Interactive one-hour sessions that build on each other but can be attended independently.
- **Purpose:** Equip attendees with practical AI tips they can immediately apply to reduce busywork and improve everyday outputs.
- **What it is Not:** This is not an academic, jargon-filled, technical, training program - expect hands-on experimentation and learning through doing.
- **Tech Requirements:** Participants should bring their own devices or be supplied with a laptop with internet access.
- **AI Platforms:** ChatGPT will be the focus of Module 1. Gemini will be the focus of Module 2. The skills gained are applicable across AI platforms.

New York, USA

www.realestateofthefuture.co

nikki@realestateofthefuture.co

Module 1: Intro to AI: Eliminating Your Busywork

Practical, real-world use of AI to help you work faster, think more clearly, and finally ditch your low-value busywork.

In this hands-on workshop, participants will use ChatGPT and other popular AI LLMs, discovering that once you strip away the confusing jargon, AI is as simple as sending an email. This introductory session takes the audience beyond theory and into real-world application, demonstrating just how user-friendly this powerful technology can be - and how it can eliminate busywork, accelerate repetitive tasks, and elevate the quality of your work.

Participants will gain practical tips and proven techniques they can implement immediately. Designed for everyone from complete beginners to regular AI users looking to expand their toolkit.

Key Outcomes

- Use AI for writing, research, summaries, visuals, videos and problem-solving, and turn it into a genuine daily habit
- Work out which AI tools are actually worth your time, and which are not, so you invest your learning effort wisely
- Train your AI to write in your voice
- Prompt AI effectively by doing what you already do well as a leader, giving clear direction, context, and feedback
- Use AI as a thinking partner to expand ideas, pressure-test assumptions, and get unstuck faster
- Unlock voice, mobile, and a few "why didn't I know this?" everyday use cases
- By the end of this class, you will be able to build a simple AI agent that takes an annoying, time-consuming task off your plate.

New York, USA

www.realestateofthefuture.co

nikki@realestateofthefuture.co

Module 2: AI Agents & CoPilots: Analyzing Your Documents

Turn messy documents and data into clear, credible, executive-ready outputs without spending hours in spreadsheets or slides.

IThis module builds directly on Module 1: Intro to AI – Eliminating Your Busywork, taking your foundational skills and applying them to one of the highest-value use cases: analysing your own documents and data. It focuses on using Gemini within Google Workspace alongside other leading LLMs to transform the way you interact with information.

In this hands-on workshop, participants will learn how to engage with their documents differently - generating high-value outputs that streamline workflows, sharpen insights, and elevate decision-making. The result is a more intelligent, AI-enabled way of working, aligned with how modern organizations operate in this new era of applied intelligence.

Key Outcomes

- Create your own AI Board of Advisors to query information from multiple angles
- Ask your documents and datasets smart questions using plain English to pull out the insights that actually matter, not just more data
- Create clean tables, charts, and on-brand visuals in minutes
- Turn analysis into slides that tell a clear story
- Know when a co-pilot helps and when a chatbot is the better choice
- Nikki will also show you how you can build an AI app that can help you pick which watch to wear, depending on your meetings and outfit!